

Dear Staff:

The last 48 hours have significantly impacted VFES' planning for our response to the COVID-19 outbreak. We are diligently adhering to the advice and recommendation of the Chester County Department of Health and the Centers for Disease Control.

Today, Governor Tom Wolf announced the closing of Montgomery County Schools. Twenty to thirty percent of our students and staff reside in Montgomery County.

As a result of the news from Governor Wolf, VFES, The Vanguard School and all of its programs will be closed to students Friday, March 13, 2020, through and including Wednesday, March 18, 2020. **Staff will report to work on Friday, March 13, 2020, for a preparedness day, in order to coordinate online learning procedures.** Our goal for Friday is to ensure our instructional staff is prepared for online instruction and our VFES staff have a day to account for being out of the office for 3 unplanned days.

To our Montgomery County employees: We are encouraging you to report to work if you are confident you and your household members have not been in contact with any potential exposure to the Coronavirus. If you are concerned and are unsure of your potential exposure, you are not required to report to work.

We will send an updated communication to all staff on Wednesday, March 18, 2020, with information on either the continued closing or opening of VFES, The Vanguard School and all programs on Thursday, March 19, 2020.

Thank you,

Grace