

### Participant Behavior Agreement

Valley Forge Educational Services (VFES) strives to provide accommodating environments across all of our programs as we emphasize the values of Respect, Responsibility, Readiness, and Safety. All staff members are trained in Positive Behavior Support strategies which allow them to utilize positive, age-appropriate discipline techniques. While we understand that participants are at different stages of development and may handle stressful situations differently, it is expected that participants will treat peers and staff with respect and abide by program rules.

If significant behavior problems arise, the following steps will be taken to allow the participant the opportunity to correct the behavior and continue with his/her program experience.

1. Direct Staff will speak with the participant to ensure there is a clear understanding of rules and expectations. Desired behavior will be restated, with clear consequences given if the rules are not followed. Removing a participant from the activity to allow time for regaining control of behaviors may be a consequence during this stage.
2. If the behavior continues, Direct Staff will again speak with the participant about specific behavior expectations and consequences. Staff will notify the Program Coordinator of repeated attempts to correct behavior. The Program Coordinator will speak with the participant, if needed, for clarification of expectations.
3. If the participant continues to exhibit significant behaviors, the participant will meet with the Program Coordinator for a break from scheduled programming. Legal guardian/caregiver will be contacted to discuss behaviors and potential consequences if behavior persists.
4. In the event that a participant's behavior does not improve after all avenues of intervention have been explored, or when a participant's actions are interfering with the experience of others, the participant will be removed from the program. Legal guardian/caregiver will be notified and will be responsible to provide transportation from the program.

Some behaviors could result in immediate dismissal from the program at the discretion of VFES staff. These include, but are not limited to, use of tobacco products, consumption or possession of alcohol or drugs of any kind, harassing or lewd behavior, endangerment or threat of endangerment to self or others, bullying or damage to property. Tuition and associated fees will not be reimbursed if a participant is removed prematurely from the program due to adverse behaviors. Participant/legal guardian/caregiver will be responsible for transportation from the program and will be held fiscally responsible for any damage to personal and/or the facility's property.

***By signing below, you acknowledge that you have read the Participant Behavior Agreement and understand the process for addressing significant behavior problems at VFES programs. It is understood that participants are subject to program dismissal at the discretion of program staff and participant/legal guardian/caregiver will be responsible for transportation and any damage to personal and/or the facility's property. It is also understood that dismissal, on the grounds of significant behavior problems, is not entitled to a refund of program tuition/fees.***

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**Print Name of Participant**

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**Signature of Participant**

**Date**

\_\_\_\_\_

**Print Name of Legal Guardian/Caregiver**

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**Signature of Legal Guardian/Caregiver**

**Date**